

San Joaquin County Employment Opportunity

Assistant Director Environmental Health Department

About the Position

San Joaquin County is recruiting for an experienced senior manager to provide administrative and managerial oversight of Department operations and programs. This position reports to the Director of Environmental Health and functions under the direct extension of the Director's authority.

The Assistant Director of Environmental Health assists with the administration of department budgets, functions and activities, while helping to ensure their compliance with all applicable laws and regulations, as well as the policies established by the Director, County Administrator and Board of Supervisors. The incumbent is expected to model a strong work ethic and leadership skills, including accountability for oneself and others.

Ideal Candidate

The ideal candidate is expected to model a strong work ethic and leadership skills, including accountability to oneself and others while demonstrating the ability to be a collaborative and innovative problem solver. The candidate will possess exceptional communication skills and a working knowledge of environmental health programs in a government setting with a proven ability to effectively build and manage teams, utilizing superior interpersonal and analytical skills with a high level of integrity combined with an ethical and fair philosophy.

Candidates must have the ability to leverage the technical expertise of internal and external resources while managing competing demands with well-developed organizational and decision-making skills that demonstrate innovation and fiscal responsibility.

Upcoming Priorities

- * Oversee the implementation of the Strategic Priorities established by the Board of Supervisors related to water issues, health, collaboration with other agencies, and homelessness.
- * Mentoring of Environmental Health staff by providing growth and succession through training opportunities.
- * Hold staff accountable in meeting department mission and goals.
- * Establish collaborative working relationships with the community, other County departments and outside

VALUES

San Joaquin County Leadership

- *We are committed to service and outcomes*
- *We are fiscally responsible*
- *We are accountable*
- *We treat people with respect*
- *We work as a team*

About the Department

The Environmental Health Department provides environmental services that protect and enhance public health, wellbeing, and safety through prevention, education, inspection, and enforcement of State and local environmental laws and regulations. The department inspects restaurants, mobile food units, employee housing, hotels and motels, public water systems, dairies, wells, underground storage tanks, and enforces regulations associated with many other business and construction activities. The department also works with Emergency Response teams in the event of a hazardous waste incident. As the Certified Unified Program Agency (CUPA), the department works with other agencies to coordinate hazardous materials program inspection and permitting activities. For fiscal 2019/2020, the department has an operating budget of \$8.3 million and employs 68 full-time employees.

Recruitment Announcement
0320-EA2300-EX Amended 4.1.20

SAN JOAQUIN
— COUNTY —

Greatness grows here.

Make San Joaquin County your new home!

A land of beauty, recreation and natural riches—from the waters of the Delta to the vines of the wine, San Joaquin County has it all. San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun. Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy natural California beauty and nature, or music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

Arts, Culture, and Recreation

The arts and culture provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots.

The Stockton Symphony, San Joaquin County Ballet, and Stockton Civic Theater provide important experiences for children and adults. The multi-cultural community offers a diversity of views and opinions in its art and culture, providing a wealth of knowledge about past and present on canvas and stage.

Over 75 languages are spoken within the region and there is richness in the blending of cultures and ways that creates an air of celebration about individual customs, foods and cultures.

San Joaquin County government provides nine community parks for boating, camping, and picnicking, swimming and organized sports. Annual family events include the Asparagus Festival, attended by thousands of fun-seekers from the County and beyond.

Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The County-owned and operated Micke Grove Park offers a zoo, rides and a historical museum to delight both children and adults. The San Joaquin Delta is one of the area's best kept secrets and offers some of the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Harbor to north of Sacramento and offering access to the San Francisco Bay.



Education

From preschool to higher education, the County has it covered with an abundant array of public or private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus-Stockton Center, Humphreys College and Law School, National University, and the San Joaquin Delta Community College offer a wide variety of choices for educational opportunities. The County's 17 school districts provide families with a wide choice for children's educational development.



Agriculture

The county is one of the most agriculturally rich regions in California. Almonds are the leading commodity, with 87,300 bearing acres.

Grapes, walnuts, milk and eggs round out the top crops, with an abundance of other produce. Weekly farmers markets throughout the county offer a cornucopia of fresh fruit and vegetables. Fruit stands and pick-your-own produce farms dot the countryside.

Housing

Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas.

Housing ranges from new developments to historic homes found mostly in central Stockton and downtown Lodi. San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - that the area provides.

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Compensation and Benefits

Annual Base Salary: **\$104,263 - \$126,732**

In addition to the base salary, the County offers a Cafeteria Plan in the annual amount of \$24,023 which is considered the employer's benefit contribution and may be used to purchase medical, dental, and vision coverage.

Depending on the health plan selected, premiums not paid by the Cafeteria Plan allowance will be the employee's responsibility through a pre-tax deduction. Unused monies are paid as additional salary.

- A 2% employer contribution to the County's 457 Deferred Compensation Plan (valued from \$2,093 to \$2,535 annually)
- Vacation cash-out up to 8 days annually (valued from \$3,219 to \$3,899)

Potential cashable compensation	Step 1	Step 5
Annual Salary	\$104,263	\$126,732
2% Deferred Comp annual	\$2,093	\$2,535
Vacation Cash-out 8 days annually	\$3,219	\$3,899
Cafeteria	\$24,023	\$24,023
Total	\$133,958	\$157,189



Compensation and Benefits

- 1937 Retirement Act plan — reciprocity with CALPERS
- 125 Flex Benefits Plan
- 12 days sick leave annually — unlimited accumulation
- 15 days of vacation leave (20 days after 10 years and 23 days after 20 years)
- 14 paid holidays per year
- 10 days administrative leave per year

For more information, please access the [County's benefits website](#).

Recruitment Incentives*

- Reimbursement of qualifying moving expenses up to \$2,000.
- Vacation accrual rate consistent with candidate's total years of public service.
- Sick leave credit up to 160 hours of unreimbursed sick leave from the prior public sector employer.

*Recruitment Incentives may be available. Incentives must first be approved by the San Joaquin County Administrator.

Wellness



San Joaquin County is dedicated to providing its employees with a great benefit package and is interested in their overall well-being. Through our [SJC Engage](#) wellness program, San Joaquin County employees and eligible dependents are offered support in the way of various workshops, courses, and programs in areas such as Physical and Mental Wellness, Professional Wellness, and Financial Wellness. Employees also enjoy special employee pricing through Perks at Work.

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Desirable Qualifications

All interested candidates are encouraged to apply.

Education: Graduation from an accredited university with a master's degree in biology, chemistry, physics, microbiology, public health, or a closely related field.

Experience: Five years of environmental health-related management experience, including at least two years in a public sector agency.

Required Qualifications

License: Possession of a valid California Driver's License.

Certificate: Possession of a valid certificate as a Registered Environmental Health Specialist issued by the California Department of Health Services.

Application Submittal

The competitive process includes submittal of a completed San Joaquin County Employment application and Supplemental Questionnaire by the final filing date.

Final Filing Date: **April 17, 2020**

Resumes will not be accepted in lieu of a complete application package.

To apply, visit our [webpage](#) or scan this QR code with your smartphone's camera.



Supplemental Questions

In addition to the standard application, responses to the following questions will be required:

- * Provide an overview of your senior level managerial experience overseeing environmental health-related programs in a public agency. Include the programs in which you were responsible for direct oversight.
- * Describe your budget experience, including the size and complexity of the budget and your level of participation in the preparation and oversight process.
- * Describe your supervisory experience overseeing staff in environmental health related programs. Include the number of employees you supervised, their job titles, and the scope of your program responsibility, including a detailed description of your duties.

Selection Process

If warranted by the number of candidates, applications may be reviewed by a screening panel. If utilized, the screening panel will select those most qualified to be considered for participation in the selection process.

Final candidates will be subject to a background investigation and reference checks prior to the closed session selection interviews with the Board of Supervisors.

Offer of employment will be conditional upon successfully passing a DOJ Live Scan and drug screen.

This position is exempt from the San Joaquin County Civil Service system. Appointments to exempt positions are at-will and are not governed by the Civil Service Rules.